



**Oversight and Governance**

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## **GROWTH AND INFRASTRUCTURE OVERVIEW AND SCRUTINY COMMITTEE**

Wednesday 12 July 2023  
2.00 pm  
Warspite Room, Council House

**Members:**

Councillor Bingley, Chair  
Councillor Tuffin, Vice Chair  
Councillors Carlyle, Gilmour, Goslin, McLay, Noble, Partridge, Salmon, Sproston, Stevens, Stoneman and Tippetts.

Members are invited to attend the above meeting to consider the items of business overleaf.

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**Tracey Lee**  
Chief Executive

## **Growth and Infrastructure Overview and Scrutiny Committee**

### **1. Apologies**

To receive apologies for non-attendance submitted by Councillors.

### **2. To note the appointments of the Chair and Vice-Chair for the Municipal Year 2023 - 2024**

To note the appointment of Councillor Richard Bingley as the Chair and Councillor Ian Tuffin as the Vice-Chair for the Municipal Year 2023 – 2024.

### **3. Declarations of Interest**

Councillors will be asked to make any declarations of interest in respect of items on the agenda.

### **4. Minutes (Pages 1 - 18)**

To confirm the minutes of the previous meetings held on 21 February 2023 (Call-In) and 1 March 2023.

### **5. Chair's Urgent Business**

To receive reports on business, which in the opinion of the Chair, should be brought forward for urgent consideration.

### **6. Growth and Infrastructure Overview and Scrutiny Committee Terms of Reference (Pages 19 - 30)**

To note the Growth and Infrastructure Overview and Scrutiny Committee Terms of Reference.

### **7. Risk Update (Pages 31 - 46)**

The Committee is invited to review the risk register as published for the Audit and Governance Committee in March 2023.

### **8. National Marine Park Update and Horizon Bid Stage 2 Submission: (Pages 47 - 60)**

### **9. Freeport Annual Update: (Pages 61 - 66)**

### **10. Work Programme: (Pages 67 - 70)**

### **11. Tracking Decisions: (Pages 71 - 72)**

## **Call-In Growth and Infrastructure Overview and Scrutiny Committee**

**Tuesday 21 February 2023**

**PRESENT:**

Councillor Riley, in the Chair.

Councillor Coker, Vice Chair.

Councillors Goslin, Hendy, Holloway, Hulme, Lugger, Noble and Reilly (as substitute for Councillor Tippetts).

Apologies for absence: Councillors Poyser, Salmon and Tippetts.

Also in attendance: Councillors Mrs Beer, Kelly, Singh and Drean, Mike Artherton (Group Manager for Parking, Marine and Garage Services), Ross Jago (Head of Governance, Performance and Risk).

The meeting started at 3.02 pm and finished at 4.24 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

**78. Declarations of Interest**

No declarations of interest were made.

- a) It was queried if Councillor Hulme should be allowed to sit on the Committee, if he was one of the Councillors who called in the decision;

Ross Jago (Head of Governance, Performance and Risk) advised that –

- b) Reminded Members that declarations of interests were for Members and so it was up to Councillor Hulme whether he felt it was an interest or not;
- c) There was nothing in the Call-In procedures that prevented members from sitting on a Committee if they called in a decision;
- d) The Committee would be making recommendations, not decisions, and therefore Councillor Hulme could not be predetermined, as no decisions were to be made at the meeting;
- e) If Members wanted this subject to be looked at as part of a review of the Constitution, this could be done through the Audit and Governance Committee.

79. **Chair's Urgent Business**

There were no items of Chair's urgent business.

80. **Call-in: Decision Reference - T19 22/23 - Lease Surrender of Land at Cattewater Harbour**

Ross Jago (Head of Governance, Performance and Risk) explained that the Call-In had been accepted on the grounds that "the decision maker did not take into account relevant factors only. The Barbican Landing Stage is a platform that used correctly could open up the coastal waters to many more users, therefore encouraging greater participation of the National Marine Park (NMP), one of the Council's objectives for the NMP."

Councillors Mrs Beer, Kelly and Singh introduced the reasons for the call-in and highlighted -

- a) The Barbican Landing stage was a public asset with a book value of £441,469 with an 84 Year lease remaining;
- b) The income to the Council was £14,576 in 2021, with a cost to Plymouth City Council of £24,328; a deficit of £9,752 which if divided into the asset value represents 45 years before the incurrence of the giveaway of the book value;
- c) The Council has been seen in the past by the public to 'giveaway' or sell public assets at a very reduced, or nil rate such as The Civic Centre, Airport, Pavilions or The Dome and the only benefit to public of this decision was the saving of £10,000 a year;
- d) Plymouth had the first National Marine Park and part of the Corporate Plan was to encourage cruise ship visitors and this landing stage could have been used for tender's transporting tourists from the ships and back;
- e) The shortfall in 2021 would have been impacted by the COVID19 pandemic;
- f) The Cattewater Harbour Commissioners were able to raise their prices on their segment of the Barbican Landing Stage as they saw fit , and once the section in the decision was handed back, the trust could choose to rise prices and generate a healthy profit; they couldn't see why the Council could not do the same;
- g) The Barbican Landing stage would be an ideal space in the heart of Plymouth for boat operators for fishing, dolphin watching and more, but it was restricted to commercial operators only;
- h) If it was opened up to a wider range of users, for some as a lower fee, Plymouth City Council could enable more users to access the water and

make a profit, rather than lose control of an asset;

- i) In 1895, The Lord Mayor of Plymouth declared that Phoenix Wharf should be designated a free landing point, the Mayflower Steps are designated a free landing point, but were currently closed, and other public landing platforms and stations had been lost, even though on the other side of the City, Mutton Cove remained free, so could a cap of charges be imposed on the Cattewater Harbour Commissioners;
- j) The Corporate Plan aimed to create a friendly and welcoming city with a varied, efficient and sustainable transport network and the Barbican Landing stage could have been utilised for Water Taxi's to take pressure off of the road network and provide a more environmentally friendly way for visitors to experience Plymouth's coastal landmarks;
- k) Revenue had been stagnant from the one large operator who dominated the scene at the Barbican Landing Stage, and there could be an opportunity for Plymouth City Council to generate revenue;
- l) A £10,000 saving was not comparative to the benefits of maximising on the asset for a Council with a £200 million budget that wanted to encourage sustainable green travel on the water as well as increasing people's access to the water;
- m) There had been a mismanagement of this decision when there was already at a loss of trust between the public and the decision makers, and it showed a lack of ambition for Plymouth as Britain's Ocean City and the National Marine Park;
- n) This decision showed a missed opportunity to get more young people involved with using the water;
- o) If the landing stage was opened to the cruise ships, it could generate good income for Plymouth City Council;
- p) Plymouth City Council had increased fees and charges across the board and the opportunity to increase charges on the landing stage and generate more income and promote Britain's Ocean City;
- q) The Barbican Landing Stage was a £0.5m asset, and the public needed to know that Plymouth City Council looked at every possibility before a private company took it over and possibly made money from it in the future.

In response to questions it was highlighted –

- r) The Barbican Landing point is not deep enough for Cruise Ships themselves but would be for smaller vessels they would tender in to drop off and pick up tourists;
- s) The Cattewater Harbour Commissioners were a trust and not a private company, and in the rules for the trust it stated that a trust port was an independent statutory body governed by its own local legislation and run by independent board members, unlike private company ports they had no shareholders, so all the surpluses generate went back into improving the port;
- t) The Council would lose any control over the asset but handing it back to Cattewater Harbour Commissioners;
- u) When Councillor Kelly was Leader the option of handing back the Barbican Landing stage had been discussed, but he had wanted something tangible in return, such as a 10-15 year period where the public, and other operators, could use it at a reduced cost, or free for some groups;
- v) No economic modelling took place to look at the possibility of Plymouth City Council to generate revenue from the landing stage.

Councillor Drean (Cabinet Member for Transport), and Mike Artherton (Group Manager for Parking, Marine and Garage Services) explained the reasoning for the decision and highlighted –

- w) The Barbican Landing Stage was not a Council asset but part of the demised premises and upon expiry of the lease, the Cattewater Harbour Commissioners could either take it back, or ask the Council to remove it, at the Council's expense;
- x) Surrendering the lease removed the Council from the risks and burden of maintaining the Barbican Landing Stage at the taxpayers' expense;
- y) In difficult financial times, the Council was having to focus on the delivery of core services and the management of the landing stage was not one of these;
- z) There were local expertise in the Cattewater Harbour Commissioners who were better placed to ensure this facility remained available for years to come;
- aa) The landing stage required specialist maintenance, including underwater surveys, which over time would require an increase in financial investment;
- bb) It had been constructed as a commercial landing stage with the cost of maintenance and operations to be covered by the income received from fees charged for its use, and these would need to significantly increase to cover

costs if the Council were to continue with the lease;

- cc) The Cattewater Harbour Commission was a statutory authority and had trust port status, meaning all the monies made from provision of services, were reinvested back into the facilities and resources to help to maintain and improve the port for the benefit of all users;
- dd) The Cattewater Harbour Commissioners were established within Plymouth, specialists within the field and had an outstanding track record of working with the Council and supporting the city of Plymouth;
- ee) Cattewater Harbour Commissioners had a statement they asked to be read at the meeting which read –
  - i. “Cattewater Harbour Commissioners will celebrate its 150th anniversary next year. Throughout its time it has served the Port of Plymouth, the city and wider community in accordance with its ‘trust port’ status. This means that all the monies made from services provided are reinvested back into facilities and resources to help maintain and improve the port for the benefit of its users. The team has supported and promoted cruise ships visits, in particular those that want to bring passengers ashore straight into the heart of the historic Barbican. We work with local businesses and organisations across the city to support many other projects like the swim buoys, seagrass, swim pontoons, visitor’s berth pontoons, SAILGP, annual fireworks championship, community engagement and charity projects, as well as the statutory duties that keeps the Cattewater Harbour open for business, facilitating over 2 million tonnes of cargo, with a value of over £1.4 billion being imported and exported safely in and out of our city. We offer support and assistance here in Plymouth and across the SW to everyday and major products too, we operate 365 days a year, 24/7. We are excited to have agreed a hand-back of the Barbican Landing Stage to the CHC from Plymouth City Council and already have developed plans that would see investment to offer more opportunities for water-based business to operate out of the site. From angling trips to sea safaris, snorkelling trips to dive boats, an improved facility will provide the space and management to allow new businesses to start up, and existing businesses to offer new pick-up locations to add the area and city’s tourist draw. In addition, this will also provide more space for visiting and local pleasure vessels with a ‘walk ashore berthing option’ similar to neighbouring South West ports as we look to build on recent investments opening up the city to water based visitors, and in turn improve the access to the water from shore. The Port Authority are well placed to operate and maintain the facility and its important role in supporting the local economy,

investing in much needed maintenance to ensure the longevity of the facility, for the benefits of all.”

In response to questions it was highlighted –

- ff) Plymouth City Council was the leaseholder and Cattewater Harbour Commissioner was the freeholder;
- gg) Plymouth City Council could not land passengers from cruise ships onto the landing stage as this was already done by Cattewater Harbour Commissioners;
- hh) The benefit to the residents of Plymouth of the decision would be that they would no longer have to pay for it through Council Tax;
- ii) Apart from the Cattewater Harbour Commissioners, no one else had approached the Council to take on the lease;
- jj) The landing stage was a city gateway for visitors although it had been maintained to health and safety standards, it could be more visually appealing, but this would cost more, whereas the Cattewater Harbour Commissioners keep their strip of the landing stage to the desired level and they have the resources and expertise to better manage it as an asset;
- kk) It was an asset with concerns;
- ll) It was possible that the lease could have been extended beyond its end date.

During discussions between Committee Members, it was further highlighted –

- mm) It was disappointing that the investment had not been made in the asset since the Council had taken the lease on circa 2007;
- nn) It was Mike Atherton’s understanding that the lease was not transferrable and could not be sold by Plymouth City Council;
- oo) The initial thought had been to lease it back to Cattewater Harbour Commissioner but it cannot be leased back to the freeholder, and so surrendering the lease had been explored.

In summing up Councillor Jonathan Drea -

- pp) Thanked all those involved for a good discussion from all sides.

Councillor Kelly summed up and added –



- qq) The Barbican Landing stage was an asset to the city and if the Council had been more aspirational it could have produced a profit;
- rr) Frustrating that assets are surrendered by the Council due to a lack of investment in maintenance;
- ss) Cattewater Harbour Commissioners would only take on the Barbican Landing Stage if they felt there was commercial value in it;
- tt) The expertise could have been employed by the Council in order to create revenue from it and create a way for people to gain access to the water and explore the National Marine Park.

The Committee agreed to confirm that the decision could be implemented immediately.

For (7)

Councillors Coker, Goslin, Hendy, Holloway, Noble, Reilly and Lugger.

Against (1)

Councillor Hulme.

Abstain (1)

Councillor Riley.

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## Growth and Infrastructure Overview and Scrutiny Committee

**Wednesday 1 March 2023**

**PRESENT:**

Councillor Riley, in the Chair.  
 Councillor Coker, Vice Chair.  
 Councillors Goslin, Hendy, Holloway, Luggier, Noble, Mrs Pengelly, Poyser and Tippetts.

Apologies for absence: Councillors Hulme, Partridge and Tofan.

Also in attendance: Councillor James Stoneman (Cabinet Member for Climate Change and Governance), Anthony Payne (Strategic Director for Place), Peter Walker (Interim Head of Finance), Kat Deeney (Head of Environmental Planning) and Paul Elliot (Low Carbon City Manager), Ross Jago (Head of Governance, Performance and Risk), Alan Knott (Policy and Intelligence Advisor), Lucy Davis (Policy and Intelligence Advisor), Jonathan Bell (Head of Development Planning) , Paul Barnard (Service Director for Strategic Planning and Infrastructure), Emmanuelle Marshall (Low Carbon City Officer) and Hannah Whiting (Democratic Advisor).

The meeting started at 5.30 pm and finished at 7.33 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

81. **Declarations of Interest**

Name	Minute Number	Reason	Interest
Councillor Dylan Tippetts	7	Student at the University of Plymouth.	Personal.

82. **Minutes**

The Committee agreed that the minutes of the meeting held on 7 December 2023 were an accurate record of the meeting.

83. **Chair's Urgent Business**

Councillor John Riley explained that following a virtual briefing with Committee members the previous week on Chelson Meadow Solar Farm, the item had been referred to this Committee for further scrutiny and had been included under Chair's urgent business due to time pressures relating to the project.

Kat Deeney (Head of Environmental Planning) and Paul Elliot (Low Carbon City Manager) introduced the report and highlighted –

- a) The solar farm was on part of the old landfill site at Chelson Meadow and would help reduce the Council's carbon emissions by approximately 6%, covering 75% of the Council's electricity use as well as help protect the Council against energy price increases over a 20 year period by entering into a Virtual Power Purchase Agreement (VPPA);
- b) A joint venture would be created with Plymouth Energy Community (PEC) to build, own and manage the solar farm which would result in 50% of any surplus income returning to the Council;
- c) Joint planning permission with PEC for solar was approved with conditions in June 2022;
- d) In-principle business case had been approved at Cabinet in October 2022 for joint venture creation, loan and virtual power purchase agreement with the Joint Venture having been approved at Cabinet in February 2023 and the Loan and Virtual Power Purchase Agreement on the agenda for the March 2023 Cabinet meeting;
- e) Reiterated the recommendations that would go before Cabinet in relation to the Chelson Meadow Solar Construction Loan and the Virtual Power Purchase Agreement.

(Please note, there is a confidential part to this minute).

The Committee agreed to:-

1. Support the business case for the VPPA;
2. Support the business case for the Construction Loan;
3. Recommend that the loan agreement was in the form of a legal charge that charged both the JV lease and equipment to Plymouth City Council to ensure that Plymouth City Council has security for the loan and will be able to have an unfettered right to use the equipment and forfeit the lease in the event of a default;
4. Recommend that an Annual Review would be used as a mechanism to ensure necessary funds were ring-fenced to mitigate uncertainties in future years' energy prices that would require the Council to pay funds via the VPPA. An annual report would be brought to scrutiny showing.
  - a. the income received and the most up to date energy price projections;
  - b. a recommendation on the amount of money to be ring-fenced in any given year

With any money that was not required to be ring-fenced to be used to invest in other net zero projects.

84. **Exempt Information**

The Committee agreed to pass a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involved the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

85. **Chair's Urgent Business Part II** (Pages 9 - 10)

86. **Policy Updates**

Lucy Davis (Policy and Intelligence Advisor) introduced the item and highlighted that announcements on the following had been made between the agenda publication and the date of the meeting:-

- a) Government announced that biodiversity net gain will be introduced in November 2023 and new guidance had been published to support the approach with further support to be released in phases across Spring 2023;
- b) Government had announced its intention to extend the bus recovery grant and £2 cap on single bus fares outside of London for a further 3 months until 30 June 2023.

In discussion it was highlighted:-

- c) Councillor Tippetts asked Councillor James Stoneman (Cabinet Member for Climate Change and Governance) to express to Government ministers that longer term solutions were needed, particularly with regards to bus and energy policies.

The Committee agreed to note the report.

87. **Risk Update**

Ross Jago (Head of Governance, Performance and Risk) introduced the item and highlighted:-

- a) The latest risk report had been to Audit and Governance Committee as well as forming part of the Budget Scrutiny Select Committee papers and had been to the other scrutiny committees in previous weeks.

The Committee agreed to note the current position with regard to the Strategic Risk Register.

88. **Climate Emergency Action Plan (CEAP) and Corporate Carbon Reduction Plan 2022 (CCRP) Outturn Reports**

Councillor James Stoneman (Cabinet Member for Climate Change and Governance) introduced the item and highlighted:-

- a) The plans had helped to focus the Council's Net Zero agenda for the city;
- b) Of the 149 actions set out across both plans, 92 had been fully achieved and a further 49 had been partially achieved with 8 had not been able to be pursued due to funding and resourcing issues.

In response to questions it was highlighted by Paul Barnard (Service Director for Strategic Planning and Infrastructure):-

- c) The bus service improvement plan would be updated on an annual basis following feedback from the Department of Transport;
- d) The bus service improvement plan had been impacted by budget setting after it had been published.

The Committee agreed to:

1. Note the Climate Emergency Action Plan (CEAP) 2022 Outturn Report;
2. Note the Corporate Carbon Reduction Plan (CCRP) 2022 Outturn Report.

89. **Net Zero Action Plan 2023-2026**

Councillor James Stoneman (Cabinet Member for Climate Change and Governance), supported by Paul Barnard (Service Director for Strategic Planning and Infrastructure), Emmanuelle Marshall (Low Carbon City Officer) and Jonathan Bell (Head of Development Planning), introduced the item and highlighted:-

- a) The Net-Zero Action Plan (NZAP) was a new-style delivery plan that would replace the CEAP and CCRP and set out how Plymouth City Council would support Plymouth in becoming a net-zero city;
- b) The NZAP set out the commitment to action over the following three years to 2026 but not only tracking path for the Council to become a net zero organisation, but also by setting out how Plymouth City Council can influence others in the city to become net zero, for example, through planning policy, infrastructure provision and purchasing power;
- c) Plymouth City Council was responsible for approximately 1% of the city's emissions and was able to influence approximately 30% of the city's emissions;
- d) The CEAP and CCRP were the right approach at the time following the Council unanimously voting to declare a climate emergency at its meeting on 18 March 2019 and had enabled the Council to drive significant change and moving from these plans to the NZAP signifies a move from the emergency

response phase to an acceleration phase;

- e) The NZAP took a more strategic approach by looking at a three year period with more focused outcomes to achieve the 2030 net zero aspiration and a better approach to finance planning and would provide external funders with confidence;
- f) The NZAP had a focused four themes and 29 strategic commitments, compared to the 14 themes and 149 actions across the CEAP and CCRP;
- g) It had been a privilege to work cross party on the NZAP with Councillors Poyser, Briars-Delve and Coker.

In response to questions it was further explained:-

- h) Over the period that the NZAP covered, it was expected that the power sector in the UK would decarbonise, switching to electricity produced by renewable means in most cases and relying on the energy grid decarbonisation but also increasing the renewable capacity with projects such as Chelson Meadow Solar Farm and Heat Pumps;
- i) It was unknown why there wasn't a significant decrease in CO2 emissions, but this would be looked into and shared with members;
- j) Kerbside food waste collection was included in proposals in line with pending government legislation and guidance with more work to be done on this once the legislation has been published, which was expected by the end of 2023;
- k) A climate change decision wheel would be implemented to advise the decision making process moving forward to help balance climate to other factors such as budget in future decision making;
- l) Some decisions to benefit the environment, had also had financial benefit to the Council, but Councillor Stoneman believes they would have been made regardless as they contributed positively to the net zero target for Plymouth;
- m) The data in the NZAP had been driven by the funding that had been successfully secured by officers and so there was funding to support 1293 households by 2026 to become more fuel efficient, which could increase if funding was successful;
- n) Retrofitting would play a key role in reaching net zero rates and bids would be put in to secure funding to support more houses across the city and Councillor Stoneman was lobbying local MPs;
- o) GD3 and GD6 set out plans for local offsetting options would be developed to allow people to invest in to deliver their carbon offsetting and to continue lobbying government;

- p) External groups had assessed local council's action plans and Plymouth had ranked in the middle of the group;
- q) Important to strike a balance for the NZAP between being strategic, ambitious and realistic;
- r) Councillor Stoneman disagreed that the approach had a reduced scope and ambition and spoke about Climate Connections, a website launched in October 2022, designed to be one common point of reference for Plymouth's net zero mission, where everyone can share knowledge, activities and experiences around their net zero journey to change and improve community engagement;
- s) It was important that Councillors undertook Carbon Literacy Training, which Councillor Stoneman hoped would be available in the future;
- t) The NZAP would be monitored on an annual basis and so other ideas, such as extending the scope of decarbonising the Council's estate, could be added if funding was secured;
- u) It was important to have a realistic plan that could be delivered.

The Committee agreed to:

1. Support and endorse the Plymouth City Council Net Zero Action Plan 2023-2026;
2. Review the Council's progress towards delivering its Net Zero Action Plan on an annual basis.

For (6)

Councillors Riley, Luggier, Pengelly, Poyser, Noble and Hendy.

Abstain (3)

Councillors Coker, Holloway and Tippetts.

Against (1)

Councillor Goslin.

90. **Work Programme**

The Committee agreed to add the following items to the work programme:-

- a) Habitat Banking Vehicles;
- b) Armada Way and City Centre Development.

Agreed (8)

Councillors Riley, Coker, Tippetts, Holloway, Goslin, Hendy, Noble, Poyser and Luggier.



Abstain (1)  
Councillor Pengelly.

Against (0)

91. **Tracking Decisions**

The Committee noted the tracking decisions document.

The Committee added the following items:-

- a) Regular Updates on Habitat Banking Vehicle.

The Chair, Councillor John Riley, expressed that he felt privileged to have Chaired the Committee in 2022/23 and thanked members for their contributions.

Councillor Neil Hendy thanked Councillor John Riley for Chairing the meetings and his refreshing approach to scrutiny.

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The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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PLYMOUTH CITY COUNCIL CONSTITUTION

**PART D: OVERVIEW AND  
SCRUTINY FUNCTIONS &  
PROCEDURES**

## 1. Overview and Scrutiny Functions

1.1. The aims of the Overview and Scrutiny process are to-

- add value to Council business and decision-making;
- hold the Cabinet to account;
- monitor the budget and performance of services;
- assist the Council in the development of policy and review the effectiveness of the implementation of Council policy;
- review relevant central government policy development and legislation to assess the impact on the City and make recommendations to Cabinet.

## 2. Scrutiny Management Board

2.1 The purpose of the Scrutiny Management Board is to manage scrutiny in a way that ensures the functions of overview and scrutiny are fairly balanced across all aspects of the Council's work, with a view to improving services, reducing inequalities and improving outcomes for the people of Plymouth.

### 2.2 Role of the Scrutiny Management Board

- To ensure that work is allocated fairly across the four scrutiny committees and reflects all aspects of the Council's work by providing oversight and direction to the committees' work programmes
- To ensure corporate and cross cutting business is dealt with by the relevant committee
- To review performance against the relevant corporate priorities and inform work programmes as appropriate
- To commission select committee reviews where necessary and appropriate
- To receive for information, and oversee implementation of, recommendations made by each Scrutiny Committee
- To plan and oversee implementation of the process for annual Budget Scrutiny
- To produce an annual scrutiny report to Council (in conjunction with the scrutiny committees)
- To review national best practice and guidance in relation to overview and scrutiny and recommend any changes to the way overview and scrutiny is undertaken as a result

2.3 **Membership** – the Scrutiny Management Board will consist of the Chairs of each of the scrutiny committees. The relevant committee Vice-Chair can act as substitute for the relevant Chair if required.

2.4 **Chair** – the Chair of the Board will be from the from the largest opposition group.

2.5 **Vice-Chair** – the Vice-Chair will be from the group in administration.

## 3. Role of Overview and Scrutiny Committees

3.1. The relevant scrutiny committee will:

- hear call-ins, Councilors' call for action and petitions;
- approve time limited select committees for issues within its remit;
- monitor performance against the relevant corporate priorities;
- receive finance and performance reports;
- agree recommendations to Cabinet, Council and partner organisations;
- agree appointments of co-opted representatives;

- monitor the forward plan;
- help Council and the Cabinet to develop policy by studying issues in detail through time limited Select Committees;
- review new and developing legislation to assess its impact on the city;
- consider and introduce schemes to involve the public in developing policy;
- work with national, regional and local organisations to promote the interest of local people.

#### 4. Growth and Infrastructure Overview and Scrutiny Committee

##### 4.1. Responsibility for

- Relevant policies in the Plymouth Plan
- Response to Central Government's Policy Making
- Capital Programme
- Strategic Procurement
- Corporate Property
- Development planning
- Strategic Highways
- Economic Development
- Heart of the South West Productivity Plan
- Strategic Transport policies and strategies
- Cultural Infrastructure
- Climate change and sustainability
- Reviewing impact of Brexit on the city
- Proposing measures that Government should take to provide stability for the council and partners in light of Brexit
- Exploring powers could be devolved from the EU directly to local authorities
- Hear call-ins relevant to the role of the committee

##### 4.2. Partnership links

- Growth Board
- Joint Committee for Heart of the South West
- Heart of the South West Local Enterprise Partnership

4.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

4.4. **Chair** – The Chair will be from the largest opposition group and will be a member of the Scrutiny Management Board.

4.5. **Vice Chair** – The Vice Chair will be from the group in administration and will act as substitute for the Chair on the Scrutiny Management Board.

4.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

## 5. Performance, Finance and Customer Focus Overview and Scrutiny Committee

### 5.1. Responsibility for -

- Relevant policies in the Plymouth Plan
- Corporate Performance Monitoring
- Financial Performance Monitoring
- Annual Budget Setting Process
- Medium Term Financial Strategy
- Revenues and benefits
- Homelessness
- Communications
- Human resources
- Audit and Risk
- Transformation
- Bereavement Services and Register Office
- Community Safety
- Customer Services
- Street scene and Waste
- Parking
- Hear call-ins relevant to the role of the committee

### 5.2. Partnership links

- Health and Wellbeing Board
- Safer Plymouth
- Police and Crime Panel

5.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

5.4. **Chair** – The Chair will be from the largest opposition group and will be a member of the Scrutiny Management Board.

5.5. **Vice Chair** – The Vice Chair will be from the group in administration and will act as substitute for the Chair on the Scrutiny Management Board.

5.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

## 6. Education and Children’s Social Care Overview and Scrutiny Committee

### 6.1. Responsibility for-

- Relevant policies in the Plymouth Plan
- Early Years Services
- Schools, colleges and other educational settings
- Child Poverty
- Special Education Needs, behaviour and attendance, narrowing the gap in



outcomes

- Safeguarding Children
- Cared for children
- Youth offending
- Adoption and Fostering
- Corporate Parenting
- Hear call-ins relevant to the role of the committee

#### 6.2. Partnership Links

- Plymouth Safeguarding Children's Board
- Plymouth Education Board
- Health and Wellbeing Board
- Regional Adoption Agency
- Children's Partnership

6.3. Membership - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

6.4. **Chair** – The Chair will be from will be from the group in administration and will be a member of the Scrutiny Management Board.

6.5. **Vice Chair** – The Vice Chair will be from the largest opposition group and will act as substitute for the Chair on the Scrutiny Management Board.

6.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

## 7. Health and Adult Social Care Overview and Scrutiny Committee

### 7.1. Responsibility for -

- Relevant policies in the Plymouth Plan
- Integrated Commissioning
- Hospital and community health services
- dental services, pharmacy and NHS ophthalmic services;
- public health services
- Adult Social Care Services
- Adult Safeguarding Services
- Hear call-ins relevant to the role of the committee

7.2. Statutory Role with regard to undertaking all the statutory functions in accordance with Section 244, of the National Health Act 2006, (as amended by Health and Social Care Act 2012) regulations and guidance under that section.

### 7.3. Partnership Links

- Health and Wellbeing Board
- Plymouth Safeguarding Adults Board
- Integrated Commissioning Board

- 7.4. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.
- 7.5. **Chair** –The Chair will be from the group in administration and will be a member of the Scrutiny Management Board.
- 7.6. **Vice Chair** – The Vice Chair will be from the largest opposition group and will act as substitute for the Chair on the Scrutiny Management Board.
- 7.7. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

## 8. Overview and Scrutiny Procedures

### Conflicts of interest

- 8.1. Unless they have a dispensation, members of the Overview and Scrutiny Committees cannot scrutinise decisions they were involved in taking and must leave the room when these decisions are scrutinised. Before they leave they can make representations and answer questions or give evidence if other members of the public would also have this right.

### Procedure when a councillor resigns from a committee

- 8.2. A Councillor can resign from a Committee by writing to the Monitoring Officer.  
8.3. A replacement member will be confirmed at the next Council meeting.

### Procedure when a committee member stops being a councillor

- 8.4. If a Committee member stops being a Councillor, a replacement member will be confirmed at the next full Council meeting.

### Co-opted members of overview and scrutiny committees

- 8.5. Non-voting co-opted members can serve on an Overview and Scrutiny Committees or for a specific policy review.
- 8.6. Co-opted members cannot vote unless they have the legal right to do so.
- 8.7. The Overview and Scrutiny Committee that deals with education matters will appoint four (statutory) co-opted members (two parent governor representatives and two church representatives). One of the church representatives will be nominated by the Diocesan Board of Education for the Church of England diocese and the other will be nominated by the Bishop of the Roman Catholic diocese within the area.

### Overview and scrutiny committee meetings

- 8.8. The annual calendar for Overview and Scrutiny Committee meetings is set by Council. If Overview and Scrutiny Committees need to have extra meetings, they set the dates

themselves.

- 8.9. The Chair is responsible for the start times of committees in consultation with the Monitoring Officer.
- 8.10. The Monitoring Officer or the Overview and Scrutiny Committee Chair can decide to call a special meeting.
- 8.11. If a Committee has no business at one of its fixed meetings, the Monitoring Officer can cancel it after consulting the chair.

### **Substitutes, quorum and training**

- 8.12. Members of the Committees can send other Councillors (who must belong to the same political group) as substitutes. Substitutes have the powers of an ordinary member of the committee.
- 8.13. Substitutions must be for a whole meeting. A member cannot take over from their substitute or hand over to them part way through a meeting.
- 8.14. If a member wants to send a substitute, they must inform the Monitoring Officer before the meeting.
- 8.15. Substitutes cannot appoint substitutes of their own.
- 8.16. If a Councillor is a member of a Select Committee Review, once the group has started its work, no substitution is allowed.
- 8.17. The quorum for a meeting is three members

### **Chairs and vice-chairs of overview and scrutiny committees**

- 8.18. Election of chair and vice-chair
- 8.19. Chairs and vice-chairs are appointed at the annual meeting of Council.
- 8.20. Resignation of chair or vice-chair
- 8.21. If a Councillor wants to resign as chair or vice-chair, they must write to the Monitoring Officer. A new chair or vice-chair will be confirmed at the Committee's next ordinary meeting.

### **Programme of work**

- 8.22. The Overview and Scrutiny Committees set their own programmes of work. The Committees must also review anything they are asked to review by Council.

### **Call in**

- 8.23. Items called in will be heard at a meeting of the relevant committee within 10 working days of the end of the call in period relating to that item.

### **Agenda**

- 8.24. Any Councillor may place any local government matter (other than excluded matters – see below) which is relevant to the functions of the Committee or board on the agenda of a meeting. The Councillor will be invited to attend the meeting at which the item is to be considered and to explain the reasons for the request.

### **Considering matters**

- 8.25. When considering a local government matter referred by a Councillor, the Committee will decide whether to:
- review or scrutinise a decision taken by the cabinet or cabinet member;
  - make a report or recommendation to the Council or cabinet on how cabinet carries out its functions;
  - review or scrutinise a decision taken by a Council body other than the cabinet or a cabinet member;
  - make a report or recommendation to the Council or the cabinet on how a Council body other than the cabinet carries out its functions;
  - make a report or recommendation to the Council or the cabinet on matters which affect the city or the inhabitants of the city;
  - take no action.
- 8.26. The Committee will then report back to the Councillor who raised the local government matter about the decision and the reasons for the decision.

### **Excluded matters**

- 8.27. The following matters cannot be considered by an Overview and Scrutiny Committee:
- any matter relating to a planning decision;
  - any matter relating to a licensing decision;
  - any matter relating to an individual or body if s/he/they have, by law, a right to a review or right of appeal ;
  - any matter which is vexatious, discriminatory or not reasonable to be included in the agenda for, or to be discussed at, a Committee or board meeting .
- 8.28. The Monitoring Officer in consultation with the Scrutiny Officer and Chair (or Vice-Chair in the chair's absence) of the relevant Committee will determine whether a matter is an excluded matter.

### **Speaking on agenda items**

- 8.29. Any member of the public and any Councillor who is not a member of the Committee can speak on an agenda item if the Chair agrees. The Chair will decide how long they can speak for (unless the meeting is for call-in).

### **Policy review and development**

- 8.30. The overview and scrutiny Committees' role in developing the policy framework and budget is set out in paragraph 1.

- 8.31. In areas that are not covered by the policy framework and budget, the Overview and Scrutiny Committees can suggest policies for the cabinet or a cabinet member to develop.
- 8.32. The Overview and Scrutiny Committees can hold inquiries and consider future policy. This may involve appointing advisors, inviting witnesses, making site visits, holding public meetings, commissioning research or doing anything else which is necessary.

#### **Select committee reviews**

- 8.33. Overview and Scrutiny Committees may appoint time limited Select Committee Reviews to undertake pieces of scrutiny work as required and will be time specific.

#### **Requests for reviews from full council**

- 8.34. The Overview and Scrutiny Committees must review anything full Council asks them to review as soon as they can make space in their programme of work.

#### **Requests for reviews from the cabinet**

- 8.35. The Overview and Scrutiny Committees can (but do not have to) review items the Cabinet or a Cabinet Member asks them to review.

#### **Reports on overview and scrutiny reviews**

##### **Select committees**

- 8.36. The Overview and Scrutiny Committees may appoint Select Committees to undertake pieces of scrutiny work as required and will be time specific. The Chair of and members of Select Committee can be any member not excluded from scrutiny. Select Committees will be subject to rules of proportionality.

##### **Committee/Select Committee Review report**

- 8.37. At the end of each policy review, the Overview and Scrutiny Committee / Select Committee Review will send the report to the Cabinet or a Cabinet Member (if it is about executive responsibilities) or to Council (if it is about Council responsibilities) or to another organisation, as appropriate.

##### **Minority report**

- 8.38. For each policy review, there can be a minority report giving any dissenting views. The Cabinet, Cabinet Member or Full Council will consider the minority report at the same time as the Committee/ review report.
- 8.39. Each Overview and Scrutiny Committee / Select Committee Review member can vote for one report but no more than one. The report with the most votes will be the Overview and Scrutiny Committee / Select Committee Review report.

##### **Timing**

- 8.40. If an Overview and Scrutiny Committee decides to send a report to the Cabinet, a cabinet member or Council:
- the Cabinet must, where practicable, consider it at its next ordinary meeting if it is about executive responsibilities;
  - Council must, where practicable, consider it at its next ordinary meeting if it is about Council responsibilities.

### **Arrangements for cabinet to comment on reports to full council**

- 8.41. When the Overview and Scrutiny Committee sends a report to full Council, the Monitoring Officer will send a copy to the Cabinet/Cabinet Member. Council must consider the Cabinet or cabinet member's comments on anything that affects the policy framework and budget.

### **Overview and scrutiny members' rights to see documents**

- 8.42. Overview and Scrutiny members' rights to see documents are set out in the Access to Information Rules ([see Part F](#)).

### **Duty of cabinet members and officers to attend overview and scrutiny meetings**

- 8.43. Overview and scrutiny meetings can require members of the Cabinet and senior officers to attend and answer questions about:
- their performance
  - decisions they were involved in
  - the extent to which they have followed the policy framework and budget
- 8.44. The Lead Scrutiny Officer will inform the Councillor or officer that they are required to attend, what it is about and whether they need to produce a report or provide papers.

### **Timing**

- 8.45. The Councillor or officer must be given reasonable time to compile information.

### **Whipping**

- 8.46. Political groups should not pressure their members over how they speak or vote at Overview and Scrutiny meetings.

### **Order of business at overview and scrutiny committees**

- 8.47. The overview and scrutiny committee will consider:
- declarations of interest
  - minutes
  - anything that has been called in
  - any Cabinet/Cabinet member's responses to the committee's reports
  - anything else on the agenda

- 8.48. This procedure can be suspended if at least half of all the voting members are present and there is a simple majority in favour. It can only be suspended until the end of a meeting.

#### **Witnesses at overview and scrutiny meetings**

- 8.49. Witnesses should be treated with politeness and respect.
- 8.50. Witnesses will only be required to attend Scrutiny meetings where the law requires their attendance.

#### **Items affecting more than one overview and scrutiny committee**

- 8.51. If an item affects more than one Overview and Scrutiny Committee, the Chairs and Vice Chairs of the Committees will consider the creation of a Joint Select Committee to review it.

#### **Minutes**

- 8.52. At the first meeting when the minutes are available, the chair will move that the minutes are correct and sign them. The committees will not discuss anything arising from the minutes.

#### **Gaps in these procedures**

- 8.53. If there is a gap in these procedures, the Chair will decide what to do.

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# Audit and Governance Committee



Date of meeting:	20 March 2023
Title of Report:	<b>Risk Management Monitoring Report / Scrutiny Update – March 2023</b>
Lead Member:	Councillor Mark Shayer (Deputy Leader and Cabinet Member for Finance and Economy)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Ross Jago, Head of Governance Performance and Risk
Contact Email:	Ross.jago@plymouth.gov.uk
Your Reference:	RS/RMMar22
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

The attached report provides an update on the Strategic register for the organisation.

## Strategic Risk Register

The total number of strategic risks being managed is 22. Six risks have a rating of Red; these relate to responding to Council expenditure, the growing volume and complexity of demand on the Children, Young People and Families Service, IT supply chain constraints, cyber-attacks, lack of adult social care workforce, accounting methods concerning a pension transaction and the Sustainable Drainage Systems (SuDS) Approval Body.

Risk number 17 “Risk of failure to deliver the range of housing to meet Plymouth’s need” has had its risk score decreased to 9 and is now green.

Risk number 6 “Risk to vulnerable children and young people in the care system” has been reported as green at the last two reviews and now is considered sufficiently mitigated and has been moved to the Operational Register.

## Risk @ Scrutiny

The Performance Finance and Customer Focus, Education and Children’s Social Care, Health and Adult Care and the Growth and Infrastructure Overview and Scrutiny Committee Overview all considered risks pertinent to the committee’s terms or reference in the most recent cycle of meetings. The risk register also formed part of budget scrutiny recommendations. There were no specific recommendations resulting as initial reviews of the risk register have resulted in items scheduled for future meetings.

## Recommendations and Reasons

The Audit and Governance Committee is recommended to note the current position with regard to the Strategic Risk Register.

Reason: As part of the Committee's responsibility for monitoring the implementation and ongoing processes for identifying and managing key risks of the authority.

### **Alternative options considered and rejected**

Effective risk management processes are an essential element of internal control and as such are an important element of good corporate governance. For this reason alternative options are not applicable.

### **Relevance to the Corporate Plan and/or the Plymouth Plan**

The Strategic Risk and Opportunity Register includes links to the Corporate Plan priorities – monitoring of control action for strategic risks therefore contributes to the delivery of the council's core objectives.

### **Implications for the Medium Term Financial Plan and Resource Implications:**

None arising specifically from this report but control measures identified in Directorate Operational Risk and Opportunity Registers could have financial or resource implications.

### **Financial Risks**

None arising specifically from this report but control measures identified in Directorate Operational Risk and Opportunity Registers could have financial or resource implications.

### **Carbon Footprint (Environmental) Implications:**

Failure to deliver against actions in the Climate Emergency Action Plan and Corporate Carbon Reduction Plan are included on risk registers.

### **Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

The risk registers specifically supports the council's overall governance arrangements.

### **Appendices**

*\*Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Risk Monitoring Report							

### **Background papers:**

*\*Add rows as required to box below*

*Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.*

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

**Sign off:**

Fin	pl.22. 23.3 72	Leg	EJ/11 23/14 .3.23( 1)	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 15/03/2023											
Cabinet Member approval - Councillor Mark Shayer											
Date agreed: 15/03/2023											

# APPENDIX A - RISK MANAGEMENT MONITORING REPORT

March 2023



## Introduction

This report provides the position with regard to the strategic and operational risk registers.

The next formal review of the strategic risk and opportunity register will take place in June 2023, the operational risk register will also be reviewed at this time. Risk registers are however a live document and will be regularly discussed at Directorate Management Teams.

## Strategic Risk Register – Monitoring Summary

The updated strategic risk register is summarised below. The register offers additional information including detail on Key Controls and Sources of Assurance and how progress against mitigation will be measured.

## Strategic Risk Register

During this review of the strategic risk register there has been three new risks added, bringing the total strategic risks managed to 22. The new risk relates to funding and governance issues in relation to the Peninsula Sub-National Transport Body and the creation of a Sustainable Drainage Systems (SUDs) Approval body. In addition “Response to Ofsted Focused Visit to the Front Door does not result in required improvements” has been added to the register. It is currently reported as amber and will remain on the strategic register until further visits by OFSTED, anticipated to be within the next twelve months.

In total there are six red risks. These are shown below;

1	The Council's expenditure exceeds the resources available to meet that expenditure within the medium term financial plan period (2022/23-2025/26).
2	Failure to meet statutory duties due to growing volume and complexity of demand for children's social care services
3	A Cyber-attack renders all of the Council's IT inaccessible for an extended period of time therefore impacting on the Council's ability to deliver services.
4	IT supply chain constraints results in increased costs and extended lead times for equipment.
5	Lack of adult social care workforce and growing fragility of Adult Social Care Market leading to inability of Authority to meet statutory duties and meet eligible need.
20	Lawful Accounting Treatments in Respect of the Pensions Fund
21	The Government intends to implement Schedule 3 of the Flood and Water Management Act in 2024 and put in place a Suds Approval Body (SAB). Schedule 3 provides a This is highly likely to be introduced from 2024 and will be a risk for the local authority from 2024/2025. No provision has yet been made in the MTFP (which is under review).

Risk Register No.	Description	Mitigation	Previous risk rating	Current risk rating	Risk Owner
1	<b>The Council's expenditure exceeds the resources available to meet that expenditure within the medium term financial plan period (2022/23-2025/26).</b>	<ul style="list-style-type: none"> <li>The Council has also taken the following steps to adopt a 5 year MTFP and has adopted a system of monthly financial reporting to Directorate Management Teams, Corporate Management Team, and Cabinet and Quarterly to Full Council, with monthly consideration of directorate level financial issues at each Scrutiny Committee.</li> <li>The Council has introduced a system of detailed monitoring of the delivery of savings targets so that a view is published monthly in Cabinet reports. This will also include any significant issues which emerge from the cost of living crisis. The Council also holds an annual review of fees and charges and has annual and ongoing programmes of work to identify and understand potential savings opportunities. The governance system of the Council - as unpacked in the Annual Governance Statement comprise a rigorous system of financial control.</li> <li>It was of critical importance to the Council and City that CMT and Cabinet found mitigations to reduce the costs of the Council to fully mitigate the forecast budget shortfalls in future years. The Deputy leader/PFH for Finance is meeting each week with S151 Officer and Strategic Director for Customer &amp; Corporate Services to review the 2022/23 Monitoring position.</li> <li>In year, at Month 10 the forecast overspend has reduced to £1.318m. At the Full Council meeting 27 February 2023, the revenue and capital budget 2023/24 was approved, including setting the Council Tax charge for</li> </ul>	25	25	David Northey

		the financial year. The S151 Officer is now ensuring the 2023/24 budget allocations and resource assumptions are incorporated into the 5 year MTFP. Further refinement of the Capital Programme and reports are being reviewed.			
2	<b>Failure to meet statutory duties due to growing volume and complexity of demand for children's social care services</b>	<ul style="list-style-type: none"> <li>• Additional social work capacity agreed to support effectively delivery of casework. Recruitment is ongoing to some of these posts on a permanent basis.</li> <li>• Fostering Project Delivery Plan in place to increase foster carer resource to reduce costs.</li> <li>• High cost placement review takes place on a frequent basis each month to ensure all costs closely monitored and reduced.</li> <li>• Ongoing rigour in decision making to manage demand via Placement Panel which takes place weekly and overseen by a dedicated service manager with responsibility for reducing costs of individual placements and ensuring timely step down.</li> <li>• Ensuring action plan milestones are reached via monthly monitoring at Programme Board/Finance DMT.</li> <li>• Service redesign is occurring to ensure an operating model that supports much earlier intervention and prevention of children coming into care wherever possible.</li> </ul>	20	20	Sharon Muldoon
3	<b>A Cyber-attack renders all of the Council's IT inaccessible for an extended period of time therefore impacting on the Council's ability to deliver services.</b>	<ul style="list-style-type: none"> <li>• LGA Cyber 360 review completed in March - review findings and recommendations due in April.</li> <li>• Cyber 360 recommendations will be included in the Cyber improvements plan overseen by the Cyber Governance Board and Optimising our Assets Programme Board</li> <li>• Cyber security briefing for SLT planned in April to raise awareness further of the threat and requirements of staff to reduce the risk of attack. Hackney Council are due to speak about their experience recovering from a major ransomware attack</li> <li>• Cyber security awareness week planned for May 23, including a business continuity exercise, Member awareness training and staff briefings</li> </ul>	20	20	Andy Ralphs

		<ul style="list-style-type: none"> <li>Finance, Customer and Performance Scrutiny Panel reviewed PCC cyber security and readiness in February and have requested a further update (date TBC)</li> <li>IT Health check (previously PSN certification) testing to take place in March, remediation to be included into the Cyber improvements plan</li> </ul>			
4	<b>IT supply chain constraints results in increased costs and extended lead times for equipment.</b>	<ul style="list-style-type: none"> <li>PCC to pre plan as far ahead as possible on any purchases of technical goods or services, notifying Delt during the planning phase of such work.</li> <li>Delt have been provided with the Capital plan for 2022/23</li> <li>Delt engagement with current suppliers and escalation of any changes to current prices / lead times</li> <li>Assessment of alternative suppliers</li> </ul>	20	20	Andy Ralphs
5	<b>Lack of adult social care workforce and growing fragility of Adult Social Care Market leading to inability of Authority to meet statutory duties and meet eligible need.</b>	<ul style="list-style-type: none"> <li>Health &amp; ASC Winter Plan which will bring in additional elements of contingency planning</li> <li>Establishment of Community Capacity Command Centre to provide greater oversight of market and capacity</li> <li>Local Authority has set up a Care Company to ensure continuity of provision in the event of market failure</li> <li>Care Home liaison work being undertaken by Livewell Southwest, to increase levels of support to Residential and Nursing care marker</li> <li>Risk to be continued to be monitored through contract monitoring and market intelligence</li> <li>Supporting market wide workforce recruitment / retention across residential and domiciliary sector</li> <li>Remodelled bed bureau launched to support Care Homes to manage complex discharge cases</li> <li>Incentive payments to workforce.</li> <li>Managing risks for the domiciliary care market</li> </ul>	20	20	Anna Coles

6	<b>Insufficient economic performance to sustain the City's economy and growth plans.</b>	<ul style="list-style-type: none"> <li>We are seeking to maximise all opportunities to secure additional funding for economic initiatives including focussing on creating new jobs in the Blue and green economy.</li> <li>The initiatives include: The Plymouth and South Devon Freeport, National Marine Park.</li> <li>We will continue to maximise all funding opportunities for our city region.</li> </ul>	16	16	Anthony Payne
7	<b>Ongoing COVID-19 rates (with potential for further peaks)</b>	<ul style="list-style-type: none"> <li>The key mitigation of vaccination has now reached around 85% (one or more doses) of those eligible.</li> <li>There have been reductions in the mitigations (reduced testing, support payments and legal need for self-isolation) and this has created uncertainty around case rates and the risk of delayed detection of new variants.</li> <li>The longstanding advice to the general public remains in place and is re-emphasised at regular intervals.</li> </ul>	16	16	Ruth Harrell
8	<b>Failure to reduce Health Inequalities will mean our poorest residents continue to live shorter lives as well as more years in ill health.</b>	<ul style="list-style-type: none"> <li>Persistent action across the Council is required at many levels to tackle inequalities by addressing the wider detriments of health.</li> <li>Failures of NHS England to provide required capital funding for the West End Health Hub (Cavell Centre) is likely to reinforce inequalities experienced within the City Centre area, the Council continues to lobby government in an attempt to resolve this issue.</li> <li>The Public Health Team and partners continue to work with employers and schools to influence healthier lifestyles.</li> <li>The team continues to embed and promote the national One You campaign across the city.</li> <li>The 'five ways to wellbeing' has been adopted across the City as the single approach to improving mental wellbeing. The work that started in year five on 'people connecting through food' is ongoing with a number of new initiatives developed.</li> <li>Subsequently, Thrive Plymouth Year seven was launched in May 2022 with a focus on Listening and Reconnecting.</li> </ul>	16	16	Ruth Harrell



		<ul style="list-style-type: none"> <li>The Local Care Partnership priorities are being refreshed and includes tackling inequalities. Both of these routes bring partners together to understand the issues and the steps needed to tackle health inequalities in the City.</li> <li>In addition to this, to support the work of the Council's cross-party Child Poverty Action Plan Working Group, a high level review of the evidence of the impacts of the pandemic on the mental wellbeing of children and young people has been carried out. As already stated, the primary role of the ODPH and the Public Health Team in particular is now to minimise the impact of COVID-19 in the city therefore protecting most deprived communities from further negative impacts.</li> </ul>			
9	<b>Increased and sustained pressure on Adult Social Care budget due to increased costs of providing care, growing numbers of people and increased complexity of need.</b>	<ul style="list-style-type: none"> <li>Real time management information</li> <li>Established Review Programme</li> <li>Commissioning Intentions and Commissioning Activity to develop new models of care</li> <li>Budget containment meetings in place</li> <li>Focus on reviews and reablement to right size packages of care including focused work on 18 to 64's</li> <li>Emergency Plan to cover need to prioritise critical services</li> </ul>	16	16	Anna Coles
10	<b>Adult Social Care (ASC) Reforms - There are a number of reforms to ASC that have created significant financial uncertainty in terms of being able to accurately understand the cost, volume and funding that will be made available to deliver these reforms.</b>	<ul style="list-style-type: none"> <li>This risk will continue to be monitored closely as the reform programme progresses.</li> <li>We will assess the impact of Charging reforms on 'trailblazer' local authorities who are early adopters of these reforms.</li> <li>We will continue cost of care exercises locally, including working with our local care market to better understand impact on finance and resources</li> <li>We will continue engagement with Local Government Agency and regional and national groups (such as ADASS) to determine approach to managing all reforms.</li> <li>We will continue to seek to understand impacts of all reforms through our established reform programmes, and will consider potential use of Offers and Asks due to cost of new burdens on the service.</li> </ul>	16	16	Anna Coles

11	<b>The Council having insufficient workforce capacity and resilience to deliver the required range of services to meet statutory obligations and administration priorities</b>	<ul style="list-style-type: none"> <li>• Targeted support for Children Services – resourcing and capacity</li> <li>• Grading review</li> <li>• Review of People Strategy for 2024</li> <li>• Recruiting to key chief officer roles</li> <li>• Reviewing Recruitment and retention strategy</li> <li>• Improving induction processes</li> <li>• Reviewing market factor supplements</li> <li>• Support for employee wellbeing</li> </ul>	15	15	Andy Ralphs
12	<b>The Council not meeting its obligation to keep data secure by failing to adhere to Data Protection Act 2018 Regulations results in loss of trust in the Council and/or financial penalty from the Information Commissioner's Office (ICO)</b>	<ul style="list-style-type: none"> <li>• Continued roll out staff awareness training to all staff.</li> <li>• Implement greater reporting consistency within directorates.</li> <li>• Implement improved incident analysis within the Service Desk.</li> <li>• Improved contract management with partners.</li> <li>• Improve Privacy notice templates and ensure all gaps are addressed</li> <li>• Standardised breach management processes distributed to key staff.</li> <li>• Reviewed policies to be communicated to all staff</li> </ul>	15	15	Andy Ralphs
13	<b>Sustainability of School Improvement Partnership</b>	<ul style="list-style-type: none"> <li>• Plymouth Education Board (PEB) (and sub groups) has been reviewed with the new Board started, strengthening education partnership. School Causing Concern procedure has been reviewed and strengthened.</li> <li>• These have lead to a partnership of distinct interventions to drive improvement and raise achievement.</li> <li>• Cause for concern meetings, Early Years Board, Primary and Special School Partnership, Inclusion Strategy Board have added strength to the work governed by PEB.</li> <li>• Proposed Inclusion Mark for the City to celebrate inclusion.</li> <li>• The Plymouth Standards Partnership Recovery &amp; Improvement Plan: A key priority is work to support disadvantaged pupils. The work of the Plymouth Commission has been extended to focus on attainment for secondary aged pupils and school improvement. Schools have been offered a catch up premium of £80 per pupils for most schools, to assist with programmes of learning to support pupils who require additional support</li> </ul>	15	15	Sharon Muldoon

		following Covid. Schools have been sent a survey to confirm how this has been spent and the effectiveness of any programmes introduced. Summer 2021 GCSE, AS and A level were teacher assessed with the reintroduction of exams in 2022. Initial unvalidated indications are that 2022 examination outcomes are very positive and show an improving Plymouth picture against national benchmarks.			
14	<b>The Council not meeting its legal obligations regarding the health, safety and wellbeing of its workforce.</b>	<ul style="list-style-type: none"> <li>• Reviewing of risk assessments and DSE assessments to ensure compliance</li> <li>• Review of mandatory training to ensure compliance</li> <li>• Targeted audits across the council</li> <li>• IOSH for senior managers</li> <li>• Development at SLT and Team Plymouth</li> </ul>	15	15	Andy Ralphs
15	<b>Risk of financial impact of delivering proposed changes to Waste Services as set out in the Government's Draft Environment Bill.</b>	<ul style="list-style-type: none"> <li>• The Council have partnered with the Waste Industry body WRAP to jointly commission external support to assess the likely impacts and opportunities of the Environment Act. The funding for this work has been wholly met by DEFRA. The initial report was completed with broadly inconclusive findings. The scope of ongoing work is as follows: <ul style="list-style-type: none"> <li>○ To understand the implications of, and ensure the Council meets, the government's requirements as proposed in the Resources &amp; Waste Strategy</li> <li>○ To help inform the future design of the Council's household waste collection service and understand the implications in terms of reprocessing infrastructure</li> <li>○ To understand the likely impact that changes to the current household waste collection service will have on the Council's recycling performance</li> <li>○ To consider where operational efficiencies can be achieved whilst still delivering a service that meets the needs of its residents and allows the Council to maintain high levels of customer satisfaction</li> <li>○ To appraise whether existing waste management infrastructure and assets in Plymouth, and the surrounding area, are likely to be sufficient for future</li> </ul> </li> </ul>	12	12	Anthony Payne

		requirements; and if they are deemed not to be then to provide options to inform the Council's waste strategy and spatial planning.			
16	<b>Risk of failing to meet carbon reduction targets to reach net zero by 2030.</b>	<ul style="list-style-type: none"> <li>Year 1, 2 and 3 CCRPs and CEAPs have been prepared to date, covering the period 2020-2022.</li> <li>The focus of the CCRP is on the things in the direct control of the City Council; the focus of the CEAP is on the wider things the Council is able to influence as well as some of the climate actions of City partners.</li> <li>The Climate Emergency strategy and action plan process is currently under review, with a view to making revisions from 2023, providing a more strategic approach.</li> <li>Growth and Infrastructure Overview and Scrutiny Committee receive 6 monthly performance updates</li> </ul>	12	12	Anthony Payne
17	<b>Risk of failing to deliver the range of housing to meet Plymouth's need</b>	<ul style="list-style-type: none"> <li>Strategic Land Review completed and released 50 housing sites to the market.</li> <li>Established Housing Investment Fund in Plan for Homes 3 to support interventions to unlock housing delivery.</li> <li>Working with Homes England to develop a Placed Based Strategic Partnership to unlock and deliver a pipeline of housing sites, support City Centre renaissance and to help align Government funding with housing site opportunities.</li> <li>Proposal to establish a tripartite partnership between DLUHC, HE and PCC/S&amp;WD with the vision to transform the pace and quality of housing provision to fully meet housing need including the 35% urban uplift.</li> <li>Work with Homes England has led to agreed solutions and Deeds of Variations on four legacy sites to unlock delivery.</li> <li>Launched the Plymouth Eco-Homes Programme to support building a pipeline of over 250 low-carbon and net-zero homes across Plymouth.</li> <li>Embarking on our Direct Delivery of new homes to drive up good design, quality and sustainable living, and identifying a pipeline of future sites to support our direct delivery ambitions.</li> </ul>	12	9	Anthony Payne

		<ul style="list-style-type: none"> <li>Developed two Housing Partnership Agreements with key Housing Association Partners to maximise their investment and delivery in the city.</li> <li>Considering site acquisitions and provided funding to help unlock stalled JLP sites. Reviews of JLP sites completed and monitored, with delivery strategies being implemented.</li> <li>Secured £2.2m Brownfield Land Release Funding to help unlock 325 affordable homes on PCC owned land.</li> <li>Ongoing innovation to improve the proactive and fast track approach to planning to deliver housing.</li> <li>Monitoring development activity in the construction sector to understand the effect of COVID-19 on housebuilding.</li> <li>We will manage the 5 year land supply position to ensure that decisions on sites are taken using a balanced and objective assessment of market conditions.</li> <li>We will work with DLUHC and Homes England. Continuing to bring long term empty homes back into use.</li> </ul>			
18	<b>Risk to vulnerable children and young people in the care system.</b>	<ul style="list-style-type: none"> <li><del>Continue to drive forward change across the partnership in relation to whole family working, engagement with the Early Help Assessment Tool process, data exchange and achieving the outcomes required within the Troubled Families Outcomes Plan.</del></li> </ul>	6	6	Moved to operational register.
19	<b>Viability of commercial bus operators</b>	<ul style="list-style-type: none"> <li>The Council continues to pay concession fare reimbursement above actual level of travel, although this is reducing in line with Government guidance by 5% every 2 months until such time it is less than reimbursement based on actual trips.</li> <li>To address loss of commercial services from 4th September, a virement from concession fares reimbursement budget to non-commercial services budget of £557K in 23/24 to pay for non-commercial services secured through competitive tender and enable all areas of Plymouth to continue to have a bus service, at least on Mondays to Fridays.</li> <li>To make the budget go as far as possible, routes have been redesigned where possible to be able to use developer</li> </ul>	15	15	Anthony Payne

		<p>contributions to part or wholly fund some non-commercial routes.</p> <ul style="list-style-type: none"> <li>Schemes continue to delivered through the Transport Capital Programme to encourage patronage returning to pre-Pandemic levels as soon as possible. Increased commitment to non-commercial services is up until March 2024. Tenders will be sought late in 2023 when it is envisaged that commercial viability on a number of routes will have improved.</li> </ul>			
20	<b>Lawful Accounting Treatments in Respect of the Pensions Fund</b>	<ul style="list-style-type: none"> <li>Mitigations are limited to different legal accounting methods</li> </ul>	N/A	25	David Northey
21	<b>The Government intends to implement Schedule 3 of the Flood and Water Management Act in 2024 and put in place a Suds Approval Body (SAB). Schedule 3 provides a This is highly likely to be introduced from 2024 and will be a risk for the local authority from 2024/2025. No provision has yet been made in the MTFP (which is under review).</b>	<ul style="list-style-type: none"> <li>This is proposal and would not be implemented until 2024.</li> <li>Previously when the LLFA's were established, ring fenced government funding was provided for the first 3 years on a reducing basis.</li> <li>Consultation likely in 2023 and therefore responses need to reflect the need for funding to take on this function.</li> <li>The key considerations will be: <ul style="list-style-type: none"> <li>Policy requirements;</li> <li>national standards and guidance requirements;</li> <li>cost and funding; future working with partners;</li> <li>skills and capability of local authority to take on this function.</li> </ul> </li> </ul>	NEW	20	Anthony Payne
22	<b>The Department for Transport (DfT) has set out expectations of the Peninsula Transport Body (STB) for a core team of staff representing a single point of contact between the STB and the DfT and perform a wider strategic role supporting individual Local Transport Authorities.</b>	<ul style="list-style-type: none"> <li>The DfT has restated their commitment to ensure that the host authority for these positions will not be liable for all costs relating to these posts and any redundancies should they be required.</li> <li>A meeting between the STB, DfT and PCC will take place to understand whether DfT are able to honour their commitment to cover cost of salaries and underwrite cost of redundancies before commencing recruitment.</li> </ul>	NEW	8	Anthony Payne

	<p><b>Currently the DfT is unable to confirm funding to cover 23/24 salary costs.</b></p>				
<p>23</p>	<p><b>Response to Ofsted Focused Visit to the Front Door does not result in required improvements.</b></p>	<ul style="list-style-type: none"> <li>• A new Improvement Board is in place for the Children’s Services across the Plymouth (March 2023).</li> <li>• Service Director chairs a fortnightly Improvement Board for the Front Door which has partner engagement (Feb 23).</li> <li>• Improved capacity in management structures has been in place since January 2023.</li> <li>• Review of processes and focus on performance improvement in place.</li> <li>• Key metrics are reviewed alongside Audit activity to test quality of decision making.</li> </ul>	<p>NEW</p>	<p>9</p>	<p>Sharon Muldoon</p>

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# Growth and Infrastructure Overview and Scrutiny Committee



Date of meeting:	12 July 2023
Title of Report:	<b>National Marine Park Horizons Project – Pre-bid Submission Update</b>
Lead Member:	Councillor Tudor Evans OBE (Leader)
Lead Strategic Director:	Anthony Payne (Strategic Director for Place)
Author:	Kat Deeney
Contact Email:	Kathryn.deeney@plymouth.gov.uk
Your Reference:	23071   NMP Horizon Project – Scrutiny Update Cover Report FINAL
Key Decision:	No
Confidentiality:	Part I - Official

## **Purpose of Report**

The NMP Horizons Project development stage has been running for nearly 2 years and in September the delivery stage bid will be submitted to the National Lottery Heritage Fund. Scrutiny reviewed the progress of the NMP Horizons project in February 2022. The Committee asked the team to return with a summary of the proposed delivery stage bid to enable a further review of the project before bid submission in September 2023.

This report sets out a summary of the project's progress over the development period. It covers the key learnings from the test and trial and engagement events that have been run to ensure communities have influenced the delivery stage submission. The report also sets out the key principles for the bid submission.

## **Recommendations and Reasons**

- The Growth and Infrastructure Overview and Scrutiny Committee note the project progress since the last report.
- The Committee endorse the approach to the delivery phase bid of the NMP Horizons project and supports submission of the bid in September 2023.
- The Committee requests that the project team return at regular intervals during the delivery stage to update on the progress of the project.

**Alternative options considered and rejected**

Not submit the delivery stage bid – This would prevent the City accessing the £8.86million set aside for the NMP project by the National Lottery Heritage Fund.

Not return to scrutiny to update on the NMP Horizons project during the delivery phase – This would prevent Scrutiny over a significant project as it starts to deliver for the City.

**Relevance to the Corporate Plan and/or the Plymouth Plan**

The NLHF Heritage Horizons project will support the City to deliver the UK's first National Marine Park within Plymouth Sound. The programme will deliver against policies within the Plymouth Plan including policy 'INTI - Implementing Britain's Ocean City'.

The NMP has been designed to support the City Vision as well as Plymouth City Council priority: 'making Plymouth a great place to grow up and grow old' by utilising one of our greatest assets in a manner which focuses on engagement and inclusion. It will also support the priority by reducing health inequalities, access to new skills and career pathways and by providing more opportunities for a wider group of people to access the health and wellbeing benefits the NMP can offer.

The way the project will be delivered, with a focus on people and environment, will also support the City aspirations to be net zero by 2030.

**Implications for the Medium Term Financial Plan and Resource Implications:**

This update report has no direct financial implications.

**Financial Risks**

This update report has no direct financial risks.

**Carbon Footprint (Environmental) Implications:**

The National Marine Park and all its component parts are being designed to support a positive transition to net zero. Each project being developed will be designed to maximise carbon reduction and encourage behavioural change which supports the Climate Emergency 2030 ambition.

**Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

This update report has no direct other implications.

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	NMP Horizons – Project Update June 2023 Briefing Report FINAL							
B	Equalities Impact Assessment (if applicable)							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

**Sign off:**

Fin	DJN. 23.24. 54	Leg	EJ/1 114/ 26.6. 23(1)	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: David Draffan											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 26/06/2023											
Cabinet Member approval: Cllr Tudor Evans OBE, Leader of the Council Date approved: 29/06/2023											

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## **Plymouth Sound National Marine Park – Horizons Project Update Report June 2023**



### **Executive Summary**

The UK's first National Marine Park (NMP) will value the environment, heritage and economy of Plymouth Sound and its estuaries. It is where people and planet will come together to realise a new, sustainable relationship with the sea.

It will create opportunities for residents and visitors to reconnect with and explore the ocean in exciting new ways. Working alongside residents and the wider community is key to changing the way a city interacts with its environment; to care for, protect it and use it in different ways to develop a healthier and more harmonious relationship with the ocean. To help deliver this ambition the City secured funding from the National Lottery Heritage Fund (NLHF) Horizons Fund in 2021. Initially the city received 10% of the nearly £10million of funding to complete a 'Development Phase'.

The development phase of the bid was designed to test and trial approaches to ensure more inclusive engagement with the NMP in line with the Parks ambitions. It was also used to design capital interventions and develop plans for the Digital Park, interpretation strategy and nature restoration projects. The development phase is now nearly complete and the delivery stage bid, which will secure the 90% of the allocated funding needs to be submitted in September 2023.

During the test and trial phase we have spoken directly to 10,000 people, inspired over 7,000 school children, reached millions through our digital engagement and motivated over 200 people to become volunteers. The project team and partners have worked with our communities to provide genuine engagement and a deep understanding of how this project can drive a very positive transformation for people, the environment and Plymouth.

The Scrutiny Committee has reviewed the project before, in November 2021 when the development stage began and in February 2022 with a specific focus on the Activity Plan, which set out how the inclusive engagement work would be delivered. This paper provides a summary of all the activities that have happened during the development stage, what has been learnt and the principles that will be included in the delivery stage bid.

## **Development Stage**

### ***Activity Plan – Test, trial and learning.***

The Committee previously reviewed and endorsed the methodology and engagement detailed within the Activity Plan. Over the past 2 years the project has ensured inclusive engagement has enabled communities to shape the project that will be submitted at the next stage, as well as ensuring people had the opportunity to interact with the NMP in new ways. Over the development period the project delivered:

- **Sea in the Park** – Cross city events taking the NMP to the communities with interactive activities, 16 events, 938 attendees
- **Meet the Marine Park** – Focused group sessions with 137 young people
- **School Archaeology Camp** - 24 attendees pupil premium
- **Swim Safe** - 59 attendees at 5 locations
- **Big Blue Splash** – ‘Have a go’ festival 2,200 attendees
- **Mini Blue Splashes** – Smaller group ‘Have a go’ events 390 attendees, including children with trauma and SEND.
- **2 NMP Open Weekends** – Hosted at the National Marine Aquarium over 5000 people attend this year. 57% of people attending came from groups we had a focus on engaging.
- **Integrated schools programme**, visits and virtual tours - trialling new ways to teach about the NMP in line with curriculum requirements, 27 schools, 749 children
- **NMP Walks** – 6 events, 48 people
- **Art sessions** – 3 events at 3 different locations - 42 attendees
- **Over 155 community groups engaged** – throughout the period.
- **STEM events** – 400 pupil premium Key Stage 2 pupils over 2 days
- **Volunteer programme** – 656 volunteer hours (March 23 figures)
- **Community event attended** - 42 community events
- **Youth Work Patrols with detached youth workers:** 22 patrols
- **Digital demonstrators** – 5 cohorts, focused sessions and pop up even
- **Workshops, interviews and meetings** – to shape the capital interventions.

The test and trial programmes, co-design workshops and in depth discussions have resulted in inspirational ideas and new connections. This has shaped design proposals and will ensure the communities aspirations and needs are integrated throughout the project. All of these insights are being incorporated into the delivery phase bid as they enhance the proposal and ensure it is being truly shaped by the communities. Our top six learning points are as follows:

1. **Greater understanding of our communities' aspirations and challenges:** Communities aspirations, barriers to access and ideas have been key to steering the evolution of the project. Both the design work and the planning for the delivery stage activities. Using the approach of a year of listening the project has been able to gain a greater depth of understanding of the needs and aspirations of our communities and individuals who current have little or no current engagement with the NMP. Approaches which enable trust to be built has enabled new barriers to be identified but also the solutions to overcome them.
2. **Barriers for communities to access the NMP benefits are complex** – The barriers to access and enjoyment are numerous, complex and interlinked including, cost, accessibility, confidence and awareness. Fundamentally there are deep societal issues which prevent communities accessing the benefits of the NMP that need a transformational approach to unlock. The current cost of living pressures and post covid world have further exacerbated pressures on our communities. Throughout the development phase as barriers were identified we have worked with communities to trial solutions which we are now embedding in the delivery stage programme.
3. **Water confidence and understanding** - the lack of confidence in being by the water often linked to lack of swimming ability and knowledge of how tides and weather affect a visit to the NMP is a much larger barrier than anticipated and a shock in an ocean city. We tested some solutions to this which we will expand on in the delivery phase.
4. **Practical Barriers to Access** – We always recognised that the physical nature of access to the NMP would be something that would require innovation and co-design to overcome. These barriers include for example, transport and physical access for people with additional needs.
5. **Complex community needs** – The work has identified lots of complex needs but also huge opportunities for impact. A few examples include - current anti-social behaviour happening in waterside locations, neighbourhood level concerns and opportunities, requirement for more activities that enabled a connection without getting in the NMP.
6. **Integration, integration integration** – The NMP is a huge undertaking and has significant opportunities for positive influence. However to maximise the benefits it must be joined up and integrated across the city and link with other projects that have the same ambitions. Some examples where this has happened – sustainable transport, learning from experience of managing

our green estate being translated into Blue, working with existing partnership on marine restoration projects such as TECF, aligning funding and responding to our changing coastal environment.

### **Nature**

Our bid has nature restoration as a key theme. The enhancement of the wildlife of the Sound can be delivered in a number of ways and during the development stage we sought ideas and crafted solutions with a wide stakeholder group. The development stage included:

- 1:1 interviews conducted with 35 key stakeholders, aiming to understand their constraints, concerns, and aspirations, which reflected their statutory responsibilities or strategic aims.
- Stakeholder workshop series – identifying where the NMP could deliver impact integrating with all the brilliant work already happening in the Sound.
- Call for ideas from communities across Plymouth - Campaign generated 40 submissions from the public, voluntary and community groups, local charities and organisations.

All the ideas have been reviewed and influenced the 'Nature Boost' programme which will form part of the submitted bid.

### **Capital**

Having listened to thousands of people about what barriers currently stops them accessing the NMP and what they would like to see more of as part of the Parks development. We used all the views to shape the capital interventions within the Park. All of the feedback has been feed into the designs which the NMP Horizons Project team have consulted people on at numerous workshops. We have also consulted on the plans during other NMP events such as the over 5000 people that attended the recent open weekend held at the National Marine Aquarium. Planning applications are now submitted for sites at Mt Egdcumbe, Mt Batten and Tinside. Designs for Ernesettle Creek and Firestone Bays have been co-developed with the communities.

### **Digital**

The Digital Park is a very exciting component as it will bring the heritage treasures of the NMP to life in an inclusive and inspirational way. It's is essential in our Park delivery as due to the nature of our park in the sea many of the greatest elements will be unseen and inaccessible without an innovative approach. During the test and trial the project:

- Researched 'the art of the possible' for the digital park looking for international best practice.
- Gained an understanding of barriers to people engaging with the Park digitally and solutions to issues raised.



- Led delivery demonstrator projects working with communities this includes for example:
  - 360 content development workshop series inspired by NMP locations, experiences and themes.
  - Development of a STEAM focused education session and digital resource using the pickles collection at the Box, many species of which are no longer found in the NMP due to climate change.
  - Work with communities to look at the art of the possible specifically linked to digital access and inclusion.
- Development and testing of a web application to support NMP digital content and connectivity.

### ***Interpretation and Evaluation.***

All of the consultations and engagements have been fed into plans for interpreting the site. It is also informing how we evaluate the delivery stage. It is vital that we learn throughout the process and deliver the greatest impact.

### **Delivery Stage Bid Submission – Principles**

The delivery stage of the bid will catalyse work to deliver the NMP vision - The UK's first National Marine Park (NMP) will value the environment, heritage and economy of Plymouth Sound and its estuaries. It is where people and planet will come together to realise a new, sustainable relationship with the sea.

The integrated programme of work including the Activity Plan, capital enhancements, nature restoration, digital park and interpretation has been designed to enable the new sustainable relationship with the sea. By removing identified barriers to access, it will enable communities across the city to engage with the NMP in a manner that is relevant and beneficial to them. There will be a focus on working alongside communities that currently have little or no engagement with the NMP. This will deliver significant benefits and ensure that the NMP is inclusive and welcome for all. Detailed below is an explanation of the different components of the bid, shown as separate elements in the paper but will be delivered as an integrated programme.

The principles within the bid are proposed as follows:

### **Activity Plan**

The Activity plan has been designed to respond to all the conversations and learning that occurred during the test and trial stage development stage. The resulting programme has been designed to enable communities across the city to participate in activities, events and programmes that

- engage and inspire;
- provide opportunities for learning and discovery;
- enable connection and positive action to support the long term care of the NMP.

Inclusivity is at the heart of the activity plan but there is always more that can be learnt and developed to improve further. The activity plan will therefore be under constant review and evolution through the 5 years to ensure that community voices continue to shape the programme going forward.

The activity plan includes 4 interconnected programmes of work:

- *Reconnecting Citizens to the Sea* – Activities designed to inspire and engage including Activate, community archaeology, NMP Festival, mini – splashes, NMP Swim Safe, NMP Pathways, coastal cleans and art engagement
- *Marine Learning and Futures* – Activities designed to enable learning and discovery including a 5 year schools programme with 30 schools, teach the teacher programme, digital curriculum platform, Blue pathways, FE/HE student programme and social enterprise support.
- *Creating Marine Ambassadors* – Activities to enable people to connect with the Park and to enable positive action including a significant volunteer programme, volunteer pathways to enable growth and progression, internships skills development and work experience.
- *Activating Communities* – Place based activities to continue further work with Ernesettle and Firestone, plus support for three new communities to develop what they want from connecting with the NMP.

### **Nature**

The nature boost programme includes 4 integrated programmes:

- Habitat Boost – Supporting the restoration of key habitats across the Sound including, reefs;
- Species Boost – Supporting the enhancement of iconic species of the Sound;
- Community Nature Boost – Enabling communities to lead their own projects to enhance the wildlife of the NMP. This programme includes a small scale community grants scheme that anyone from across the City will be eligible to apply for to support nature in the NMP.

- Nature Credit Boost - Building on our Natural Environment Investment Readiness Fund project we will continue work to develop a verifiable carbon and nature credit to enable greater levels of funding to be secured for seagrass meadows restoration.

### **Capital**

- *Tinside Lido* - the terrace at the top of the lido will be reimagined to provide a welcoming place to enjoy the amazing view of Tinside and the NMP. The first floor of the main Lido building will be restored and repurposed as a multi-purpose space and café/bar, for use by the community, particularly to enable youth progression activities. In addition, 'Building B', located between the Lido pool and Tinside Cove, will be refurbished and brought back into use as a youth outreach/watersports hub. This will enable youth workers to support young people to build confidence, develop skills, undertake marine-related training and learn about blue sector career opportunities in Plymouth. All the capital works are designed to enable an inclusive welcome to one of the City's greatest assets. The physical changes will enable a significant programme of activities that will help people build the skills to engage with the Park from swimming and snorkelling to pathways to gain skills and employment.
- *Mount Batten Peninsula* – the activity gateway to the NMP. The works will enhance and bring to life the heritage of the historic peninsula and make the outstanding nature more easily understood. Physical work will ensure the peninsula is more welcoming and inclusive. To remove barriers to access the Mt Batten Watersports and Activities Centre will undergo a transformation to enable more people to access the water and be inspired. Works include a new more accessible pontoon, changing room facilities that cater for all and significantly enhanced public realm to ensure more people can experience the spectacular locations. There will also be sensitive works to the Mount Batten Tower plateau, a scheduled ancient monument to improve access and interpretation of one of the best views of the NMP.
- *Mount Edgcumbe* - refurbishment and opening up of the Garden Battery building will provide improved access and enjoyment of this undiscovered coastal fort defence. It forms part of Palmerston's fort defences for Plymouth. Works will enable the community and visitors to experience the extraordinary interior. This access will enable people to see this important part of the maritime heritage of Plymouth Sound.

- *Ernesettle Creek* – the community have co-designed the sensitive interventions proposed at Ernesettle creek. Enabling better access, enhancement of the nature of the site and interpretation.
- *Firestone Bay* – also co-designed with the community, including interventions to support access to and activities in the water.

These capital interventions will support the programme in the activity plan, so not only will there be new and enhanced sites they will be activated in a manner which encourages new users to visit and be part of the NMP.

### ***Digital Park***

Digital will be an essential part of bring the wonders of the NMP to life and enable everyone to experience the treasures below the waves. The innovation of the digital park will be the blending of in person engagement opportunities with the creation of a digital community. Collectively this blended approach will enable people to be excited about the Park, discover new things and be inspired to act to support the NMP. The digital park will for example:

- Be fully integrated with the new capital enhancements – enabling every hub to digitally link to the Park but also a point where people can connect with the digital park community.
- Deliver inspirational digital experiences to enable the city to be fully immersed in what the Park has to offer and how they can get involved. This will bring the hidden world of the Sound above the waves using technology, people and places across the city to deliver something transformational not seen before.
- Provide an inclusive platform to enable community led digital NMP movement.
- To provide a platform for learning materials linked to the schools programme.

### ***Interpretation***

Interpretation will tell the stories of the NMP. Features will be located at the capital hubs and gateways and areas away from the waterfront. In all the interpretation points' local stories from across the City will be included. The narratives for the interpretation include;

- Arrivals and Departures, Attack and Defence, Lost and Found, Work, Rest and Play, Science and Discovery.

### Finance and Fundraising

The original bid to the NLHF totalled £14.6m for the delivery stage. The development stage has enabled much more detailed costs to be developed for the evolved programme. The current position with the project finances across the different elements of the project are as follows:

Project Delivery Element	Amount
Activity Plan (Including Cross Programme Staffing)	£5.01m
Digital Park	£1.09m
Nature Boost	£1.002m
Capital	£9.5m
Interpretation	£0.25m
Evaluation	£0.12m
Contingency + Inflation	£2.12m
Total	£19.09m

The development stage bid to the NLHF for the project used figures originally submitted in the EOI in 2019, and the world has changed dramatically since then. The bid included a £921k NLHF contribution for the development stage and proposed £8.7m contribution to the delivery stage. Plymouth City Council committed £2.5m to the overall programme and there was proposed targets for match funding requirements of £2.2m and in kind match funding.

During the development stage more detailed work on all elements of the programme have been undertaken and more detailed costings are now available. One of the outcomes of this work is a detailed understand of the impact of inflation on all aspects of the programme but particularly the capital elements since 2019. The current position is that due to inflation the capital build is now £3.1m over budget. This has been discussed with the NLHF and they are open to a discussion about an increased bid request due to the inflation. Therefore further discussions with NLHF will be taking place over the coming weeks.

In addition there are a number of bids currently being considered by other funders which should return a decision in the near future which if successful will meet the existing match funding requirement and could support the current over programming amounts. To enable a successful bid further work to identify value engineering options, income generation opportunities and further fund raising will continue.

### **Summary**

Collectively the programmes presented will come together to catalyse delivery of the NMP vision in a creative, inclusive and transformational way. Each element of the programme is designed to support a step change for the Park in a way that embeds sustainability to ensure continuation of the benefits beyond the 5 year project horizon.

The bid submission in September would result in a decision from the NLHF by the end of 2023. Subject to receiving a positive outcomes the delivery stage would begin in spring 2024 and run for 5 years.

### **Recommendations**

- The Growth and Infrastructure Overview and Scrutiny Committee note the project progress since the last report.
- The Committee endorse the approach to the delivery phase bid of the NMP Horizons Project and supports submission of the bid in September 2023.
- The Committee requests that the project team return at regular intervals during the Delivery Stage to update on the progress of the project.

# Growth and Infrastructure Overview and Scrutiny Committee



Date of meeting:	12 July 2023
Title of Report:	<b>Freeport Annual Update</b>
Lead Member:	Councillor Tudor Evans OBE (Leader)
Lead Strategic Director:	Anthony Payne (Strategic Director for Place)
Author:	Ian Cooper
Contact Email:	<a href="mailto:ian.cooper@pasdfreeport.com">ian.cooper@pasdfreeport.com</a>
Your Reference:	
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

To provide an annual update on the Plymouth and South Devon Freeport, focusing on governance mobilisation, net zero, seed capital programme, and trade and investment.

## Recommendations and Reasons

The Committee is recommended to note the Freeport Update Report.

## Alternative options considered and rejected

N/A

## Relevance to the Corporate Plan and/or the Plymouth Plan

N/A

## Implications for the Medium Term Financial Plan and Resource Implications:

N/A

## Financial Risks

N/A

## Carbon Footprint (Environmental) Implications:

N/A

## Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

N/A

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Freeport Annual Update							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

**Sign off:**

Fin	N/A	Leg	N/A	Mon Off	N/A	HR	N/A	Asset s	N/A	Strat Proc	N/A
Originating Senior Leadership Team member: Anthony Payne											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 29/06/2023											
Cabinet Member approval: Tudor Evans 'approved verbally'											
Date approved: 29/06/2023											



**APPENDIX A****Freeport Annual Update – Growth and Infrastructure Overview and Scrutiny Committee – 12 July 2023**

This annual update is an agreed output of the service level agreement in place between Plymouth and South Devon Freeport and Plymouth City Council. Its purpose is to provide an overview of progress in areas of key strategic importance to the Growth and Infrastructure Overview and Scrutiny Committee.

The strategic areas covered by this annual update are:

- Governance mobilisation
- Net zero
- Seed capital programme
- Trade and investment

#### Governance mobilisation

Recruitment of the Freeport core team has been taking place since last autumn with the appointment of Jan Ward CBE as Chair of the Board of Directors and Richard May as Freeport CEO. Ian Cooper and Kate Whitta were recruited in May 2023 as Operations Manager and Project Coordinator respectively. Simon Ryan has been fulfilling the role of Business Growth and Investment Director on an interim basis while an executive search for a permanent recruitment to this role is undertaken this summer.

The Freeport's governance arrangements have evolved over time to achieve compliance with Government guidance and UK company law.

The Freeport prospectus required that we set out our arrangements for a 'shadow' board which had to take the form of a public/private partnership with a lead local authority as the accountable body. This arrangement was superseded when the Plymouth and South Devon Freeport Company Ltd was incorporated on 16 May 2022.

The Freeport consists of the following elements:

- Plymouth City Council as the Accountable Body will receive and allocate the seed capital to support the delivery of the capital programme;
- The Freeport Company is a Company Limited by Guarantee established by the founder members who are the Local Authority partners. The Freeport Company will have autonomy to operate and run the Freeport within its delegated powers;
- The Local Authorities will be responsible for delivering the capital works funded by Freeport seed capital and local public sector match generated through retained business rates and, for holding Landowners to account through the Landowner agreements;
- The Landowners will be responsible for delivering their individual sites in accordance with the Landowner Agreements.

In January 2023 a Memorandum of Understanding was signed by Government, the Accountable Body for the Freeport (Plymouth City Council), the Freeport Governing Body and the two billing authorities (Plymouth City Council and South Hams District Council). While the MOU is not legally binding it contains the agreed modus operandi for the Freeport.

Since the start of the year, the following governance activities have been completed:

- Set up of Advisory Boards and Sub-Committees;
- Set up of risk management processes;
- Established monitoring and evaluation processes;
- Set up delivery partner objectives;
- Co-designed key working practices between company and delivery partners ahead of SLA drafting;
- Negotiated Service Level Agreements with Freeport partners for delivery of the supporting programmes;
- Appointed a Net Zero lead.

There is no standalone net zero board/committee. Instead, net zero is embedded across the governance structure with the Net Zero Lead attending all forums to ensure due consideration is given to this strategic priority area. This approach has been commended by DLUHC.

The decision has also been made to streamline the governance structure by adding the functions of the Programme Manager to the remit of the Operations Manager.

#### Net zero

The Plymouth and South Devon Freeport has a high-level ambition to:

*Act as an exemplar whereby working with local partners delivers a net zero emissions target for the area covered by the Freeport's outer boundary and wider region significantly ahead of 2050.*

This ambition aligns with our wider strategic ambition set out in the Devon Climate Plan as well as partner authorities' individual targets. More broadly, through our innovation agenda, we have an ambition to contribute to the development of clean maritime technologies as well as zero carbon shipping.

*Milestones and Targets for Achieving Net Zero* – all three Local Authorities covered by the Freeport outer boundary have committed to achieving net zero by 2050 or earlier. In the case of Plymouth and Devon, the authorities have committed to achieving net zero by 2030. South Hams has committed to achieving net zero by 2050 and it is expected that milestones will be achieved in line with Government targets for 2030 and 2035. We will monitor and report progress in terms of our scope 1 and 2 emissions (direct and indirect), but in addition, we will strongly work towards reducing our scope 3 emissions (supply chains). Achieving net zero by 2030 will require us to act three times faster than envisaged by Government policies. Our Freeport will act as a catalyst, helping us to accelerate the implementation of existing technologies (such as electric vehicles and hydrogen) as well as pioneering new solutions through our Innovation Hotbed acting as a test bed for pioneering and lower carbon construction methodologies for industrial designs that promote circular economy measures. The table below shows our Freeport proposals which directly contribute to our net zero ambition.

Project	Source of Funding	Contribution to Net Zero and Wider Benefits
<b>A 10MW Green Hydrogen Electrolyser at Langage</b>	Private sector	<ul style="list-style-type: none"> <li>Underpins Government's Hydrogen Strategy</li> <li>A live wire connection to the onsite solar farm and sleeved power Purchase Agreements will ensure 100% green energy usage, providing a low carbon fuel for shipping and HGVs and buses</li> <li>Creates 10 new green jobs</li> </ul>
<b>Pedestrian and Cycle Bridge connecting Sherford and Langage</b>	Seed and public sector	<ul style="list-style-type: none"> <li>Enables safe walking and cycle routes between Sherford and Langage and the communities that live on either side of the A38</li> <li>Reduces transport emissions</li> </ul>
<b>Mobility Hub at Langage (as part of core infrastructure)</b>	Seed and public sector	<ul style="list-style-type: none"> <li>Will provide electric charging points for cars and cycles and lockers etc</li> </ul>
<b>Mobility Hub at South Yard</b>	Seed and public sector	<ul style="list-style-type: none"> <li>Will provide electric charging points for cars and cycles and lockers etc</li> </ul>
<b>Port Infrastructure Improvements</b>	Seed and private sector	<ul style="list-style-type: none"> <li>Will enable development of short sea shipping routes which offer a low carbon alternative to road transport</li> </ul>
<b>Innovation Centre at South Yard</b>	Seed and public sector	<ul style="list-style-type: none"> <li>Will support development of net zero technologies aligned with the marine sector with wider applications beyond</li> </ul>

In addition, the Freeport will aim to exceed basic building regulations in terms of the embodied and operational carbon associated with construction, where possible, acting as a test bed for sustainable, low carbon industrial building construction. The following table sets out the high-level construction techniques as well as the levers that the Freeport will use to ensure delivery.

	Techniques	Levers for Delivery
<b>Reducing embodied carbon</b>	<ul style="list-style-type: none"> <li>Construction design which follows a lean, efficient and circular approach to avoid unnecessary waste material</li> <li>Selection of responsibly sourced materials and components</li> <li>Consideration of whole life maintenance impacts and embodied carbon emissions</li> </ul>	<ul style="list-style-type: none"> <li>Procurement – standards and expectations embedded into tender documents and scope</li> <li>Planning - developers will be required to follow supplementary planning guidance (DEV32.1)</li> <li>Landowner Agreements – requiring landowners to support net zero objectives</li> </ul>
<b>Reducing operational carbon</b>	<ul style="list-style-type: none"> <li>Passive design measures and building fabric performance standards in line with best in class i.e. RIBA, LETI etc</li> <li>Integration of renewables such as solar, heat pumps and where possible integration of heat networks</li> </ul>	<ul style="list-style-type: none"> <li>Procurement – standards and expectations embedded into tender documents and scope</li> <li>Planning - developers will be required to follow supplementary planning guidance (DEV32.6)</li> <li>Landowner Agreements – requiring landowners to support net zero objectives</li> </ul>

### Seed Capital Programme

Twelve capital projects were identified within the Full Business Case (FBC) and approved by government. The FBC was developed in the early part of 2022. The suite of individual investments were at varying levels of maturity, and it was expected that they would be further developed. Since the FBC was submitted the economic landscape has changed significantly, exerting pressure on both construction (through rising inflation costs) and borrowing (through higher interest rates). Expected timetables for delivery have also shifted as the MoU with Government was signed considerably later than expected.

Considering the above, the priority has been to:

- Review and redevelop the capital programme – to reflect changes since the FBC and new strategies based on funding gaps and assembly of land status.
- Re-profile project timelines – ensuring design and planning consideration is factored in and accelerated.

- c. Refresh costs – updating outstanding cost profiles and better understanding of project designs.
- d. Change requests – making formal change requests to DLUHC adjusting the seed funding profile.
- e. Releasing the £25m of seed capital – bringing forward business cases as quickly as possible for Technical Appraisal and Business Case Approval – to release grant and raise other funds efficiently to deliver projects at pace and on time.

Business cases submitted to Accountable Body and are under consideration are listed below:

- Sherford Land Assembly. £3.5m for SHDC towards the purchase of the Sherford tax site.
- ABP Port Improvements. £1.3m to improve Millbay port infrastructure to facilitate higher volume of freight and short sea shipping.

### Trade and investment

The Freeport's anchor tenants, Princess Yachts and Babcock, are committed partners. Both intend to take advantage of the tax site benefits to grow their businesses within the city.

This commitment has already manifested with Babcock securing a £40m contract in partnership with Devon defence vehicle designer and manufacturer Supacat. This contract will deliver 90 new jobs and enables Babcock to expand its operations in the Freeport's South Yard tax site, with an initial order to manufacture 70 High Mobility Transporters (HMT 400 series) 'Jackal' military vehicles.

A trade and investment pipeline to land further businesses within the Freeport is maturing. Importantly, this process is providing a legacy to the successful Marine Business Technology Centre initiative with several of the 156 businesses who engaged with the project enquiring about the opportunities the Freeport has to offer.

Building awareness among businesses in relation to the Freeport customs benefits is also gaining traction. The Freeport has aligned itself with Plymouth and Devon Chamber of Commerce and Plymouth Manufacturers Group to target businesses with high import/re-export activity. This has generated a pipeline of potential customs site operators situated within the Freeport's Outer Boundary, and we already have two businesses who have submitted their initial application to HMRC.

The Freeport's Langage tax site will be home to a green hydrogen generation plant, which is being developed by landowner Carlton Power. The scheme is a major part of the Freeport's net zero strategy. An industry leading project, that will use renewable energy to produce green hydrogen fuel which will decarbonise industry, and in the future, transport and heating. The development will have an initial capacity of 10 MW, which will produce enough hydrogen to heat the equivalent of 14,000 homes.

Following March's announcement that the project had been shortlisted by the UK Government for financial support, Carlton Power has signed partnership agreements for Langage to supply hydrogen fuel to two international mining and materials companies: Sibelco and Imerys. The Freeport's 10MW hydrogen hub project at Langage, the first of its kind in the South West of England, and earmarked to enter operation in 2025, will help these two companies achieve their sustainability goals.

Overarching our entire trade and investment agenda is a significant Levelling Up Stimulus, including: 3,584 jobs from inclusive starter roles through to high value technical roles; 2,745 jobs that pay above the average wage; 10% of jobs created filled by inactive claimants and people registered unemployed; upskilling of 300 to 500 people per annum.

## Growth and Infrastructure Overview Scrutiny Committee

Work Programme 2023/24



Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Jamie Sheldon (Senior Governance Advisor) on 01752 668000.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
22 June 2023	National Marine Park Update and Horizon Bid Stage 2 Submission	(4)	Identified and agreed for consideration by the Committee at its December 2022 meeting	David Draffan
	Freeport Annual Update	(4)	Identified for consideration by the Committee at its December 2022 meeting	Richard May
13 September 2023	Culture Plan Annual Update (with additional detail on audiences and diversity)	(5)	Annual Update	David Draffan
	Visitor Plan Annual Update	(5)	Annual Update	David Draffan
8 November 2023				
14 February 2024	NZAP 2024-27 (Draft Plan)	(5)	Agreed in Recommendation by the Committee at its March 2023 meeting.	Paul Barnard

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
<b>Items Raised by the Committee to be scheduled for 2023/24</b>				
2023/24	Sustainable Transport in the City	(5)	Identified for consideration by the Committee at its July 2021 meeting	Paul Barnard
2023/24	Bus Service Delivery and Improvement in the City	(5)	Identified for consideration by the Committee at its February 2022 meeting	Paul Barnard
2023/24	Non-Commercial Bus Route Service Reductions	TBC	Identified for consideration by the Committee at its December 2022 meeting	Paul Barnard
2023/24	Environment Bill	(5)	Identified for consideration by the Committee at its July 2021 meeting	Paul Barnard
2023/24	Commercial Estate including Plymouth Airport	(5)	Identified for consideration by the Committee at its February 2022 meeting	David Draffan
2023/24	Habitat Banking Vehicle Update	TBC	Identified for consideration at briefing session in February 2023	Kat Deeney
2023/24	Chelson Meadow Solar Farm Annual Report	TBC	Agreed via Recommendation by the Committee at its March 2023 meeting	Kat Deeney
<b>Items to be scheduled 2024/25</b>				
2024/25				
<b>Issues Identified for Select Committee Reviews</b>				

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
2023/24	The Delivery of Taxi Services within Plymouth	TBC	The issues impacting the delivery of taxi provision within the city	

### Annex I – Scrutiny Prioritisation Tool

		Yes (=1)	Evidence
Public Interest	Is it an issue of concern to partners, stakeholders and/or the community?		
Ability	Could Scrutiny have an influence?		
Performance	Is this an area of underperformance?		
Extent	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
Replication	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
	<b>Total:</b>		High/Medium/Low

Priority	Score
High	5-6
Medium	3-4
Low	1-2

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**Growth and Infrastructure Overview and Scrutiny Committee – Tracking Decisions 2023/24**

<b>Minute No.</b>	<b>Resolution</b>	<b>Target Date, Officer Responsible and Progress</b>
Minute 63  <b>City Centre Update</b>  10 October 2022	Full report regarding for the aborted start to the Old Town Street and New George Street project.	<b>Date: On Hold</b>  <b>Officer: Anthony Payne/David Draffan</b>  <b>Progress: Agreed with Chair and Vice Chair at Agenda Setting meeting (31 October 2022) that committee would wait for conclusion of ongoing issues before report can be created.</b>
Minute 88  <b>Net Zero Action Plan 2023-2026</b>  1 March 2023	Further clarification on carbon emissions during COVID19 pandemic lockdown periods.	<b>Date Due: 17 March 2023</b>  <b>Officer: Emmanuelle Marshall</b>  <b>Progress: Information circulated to members 9 March 2023.</b>
Minute 90  <b>Tracking Decisions</b>  1 March 2023	Request for regular updates on the Habitat Banking Vehicle. Agree on regularity of updates.	<b>Date Due: Ongoing</b>  <b>Officer: Chris Avent</b>  <b>Progress: Agreement to provide updates to Committee Members via Democratic Support at suitable milestones for the project.</b>

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